



Governor's SWaM Awards Nomination & Selection Dates



Annual SWaM awards celebration to be held during the 20th Virginia Public Procurement Forum 2008

* Complete form and email to: secadmin@governor.virginia.gov

Award Criteria

These criteria will be used to evaluate the nominations. Nominations may be submitted by Cabinet Members, Agency Directors or Agency Deputy Directors. Nominations should address each of the criteria listed below.

Award Categories

1. Highest SWaM Expenditures Achieved Award

To recognize the state entity that has achieved the highest percentage increase in the spending of discretionary dollars with Small, Women- and Minority-owned Businesses (respectively) from July 1, 2007 to June 30, 2008.

Agency Size

- Small: 2-50 employees or less than \$500,000 in discretionary spending
- Medium: 51-300 employees or \$500,000 to \$5 million in discretionary spending
- Large: 301 or more employees or \$5 million or more in discretionary spending

Public Universities or Colleges

- Small: less than \$8 million in discretionary spending (total of 18 community and 2-year colleges)
- Medium: more than \$8 million and less than \$50 million in discretionary spending (total of 11 universities and colleges)
- Large: more than \$50 million in discretionary spending (total of 10 universities and colleges)

2. SWaM Innovator Awards

To recognize state entities that have developed and implemented a non-traditional approach to increasing their SWaM expenditures through the use of creative, strategic, and effective means that could be used as a model or "best practice" benchmark by another state entity. The entrants will be evaluated on originality, effectiveness, efficiency, and practical utilization. A state entity can be nominated for one or both of the following awards: Best Practice Award and/or Out-of-the-Box Award.

Best Practice Out-of-the-Box

3. Champion for SWaM Award

The award will be presented to a procurement officer, designated agency SWaM Champion, or employee who is perceived to be the champion of the SWaM Procurement initiative. The entrants will be evaluated on their actions that brought about positive outcomes in enhancing procurement opportunities for the SWaM businesses and their success in communicating to internal staff the importance of agency efforts to improve SWaM participation. Nominations may be submitted by agency directors or agency deputy directors.

Proposed Timeline

August 1
Call for submissions

August 29
Deadline for submissions

September 19
Entry Review

October 3
Final Decision on Awards

October 20
Awards Ordered

November 17
Awards Event during Forum 2008