

July 20, 2006

MEMORANDUM

TO: Heads of State Agencies at the Seat of Government
and Affected Agencies in the Metropolitan Richmond Area

FROM: Richard F. Sliwoski, Director
Department of General Services

SUBJECT: Parking Fee Increase

Pursuant to § 4-6.04 c of the 2006 Appropriation Act employees assigned a state-owned parking space shall be charged for the use of the parking space.

The state Parking Program is self-funding and as a result of routine increases in operating and capital improvement costs it is necessary to increase the current employee parking fee. I assure you the Department of General Services has extensively analyzed the parking revenue searching for solutions to keep our costs and monthly fees as low as possible. To minimize the financial impact on state employees participating in the Parking Program, a modest increase for the new fiscal year is scheduled, and unfortunately additional increases of a similar size may be required in the future.

The new payroll deduction amount will begin for the payroll period July 25, 2006 through August 9, 2006, and be reflected on employees' August 16, 2006 paycheck. The Department of Accounts will make the necessary changes in the DGS parking deduction for all affected agencies currently using the Commonwealth Integrated Personnel and Payroll System (CIPPS).

The new rate schedule in FY 2007 will be as follows. Only the Capitol Area rates are collected as revenue to the DGS Parking Fund. The rates for the Capitol West Facilities and those outside the downtown metro area are to be collected by the respective agencies, and such change may require specific action by some of your Fiscal Officers. Setting reasonable parking rates for facilities outside the downtown area is also a requirement of the Budget Bill.

		<u>Current Rate</u>	<u>New Rate</u>
Capitol Area Facilities	Automobiles	\$39.00	\$42.00
	Motorcycles	19.50	21.00
	Board members	13.50	15.00
	One day parking	3.00	3.00
Capitol West Facilities & Other metro area Zip Codes including: 23220 thru 23231, 23233 thru 23237, 23211 thru 23113, 23832	Automobiles	19.50	21.00
	Motorcycles	9.75	10.50
	Board members	7.25	8.25
	One day parking	2.00	2.00

Individual employees will be notified of these changes under separate cover in a few days. Please let me know if you have any questions.