

Schedule/Timeline of Target Dates

- 10/9/06 Deadline for Agency request submissions to Secretariats. Agencies must provide short briefing papers for each request. They must also designate the requests as being either earmarks (“E”), Virginia projects (“VA”), or nationwide policy/budget changes (“P”).
- 11/20/06 Deadline for Secretariats to provide their completed materials to the VLO. Secretariats will prioritize their requests and provide the following: 1) Assembled agency briefing papers in a single document. Materials will be entered into a password protected, easy-to-use website with all information uploaded into an Access database.
- 11/21/06–1/15/07 Alfonso Lopez and Bill Murray finalize statewide priorities, review materials with Senior Staff, and brief Governor.
- 1/17/07 Alfonso Lopez and the VLO send e-mail versions of the background materials and agenda to Senior Congressional Staff for each Member of Congress. The VLO will include the FFY 2008 earmark Appropriations requests for the Commonwealth of Virginia, a priority spreadsheet (broken down by Appropriations Subcommittee), and a corresponding list of briefing papers for each specific Member.
- 1/29/07 or 2/5/07 Potential Target Dates for Congressional Delegation Briefing