

**Planning District Boundary Review
State Agency Survey**

The Code of Virginia, Section 36-139.7, requires that the Department of Housing and Community Development (DHCD) conduct a periodic review of planning district boundaries. At a minimum, DHCD must consider the following criteria:

- Recognition of communities of interest among governmental subdivisions
- Recognition of common economic and market interests
- Ease of communications and commissioner travel time
- Federal metropolitan statistical area boundaries
- A population base adequate to ensure financial viability
- Geographic factors and natural boundaries
- The wishes of the governmental subdivisions within or surround the planning district, as expressed through governing body resolution

DHCD is now in the process of reviewing planning district boundaries. As we consider whether changes to the existing planning district boundaries are warranted, we wanted to get input from other state executive branch agencies. Please answer the following questions as they relate to your agency and **return the survey to DHCD by May 1, 2013.**

1. Does your agency use geographic boundaries:
- Does not use geographic boundaries for any purpose
 - Uses geographic boundaries for service delivery areas
 - Uses geographic boundaries for data collection
 - Uses geographic boundaries other purposes. Please describe.

If your agency does not use geographic boundaries for any purpose, it is not necessary to complete questions 2 and 3.

2. What geographic delineation does your agency use for boundaries?
- Existing planning district boundaries
 - State Senate or House of Delegate districts
 - Congressional districts
 - Developed agency-specific boundaries to meet your own needs
 - Another agency's boundary delineation. Please specify which agency.
 - Other. Please describe.

3. If changes were made to the existing planning district boundaries, what, if any, impact would this have on your agency's functions? Please describe as fully as possible.

(Please complete the back of this page)

4. Please identify your agency and provide a contact in case we need to follow-up regarding agency use of planning district boundaries.

Agency name: _____

Contact: _____

Contact Phone and email: _____

Thank you for your help!

If you have any questions, please contact Susan Williams at 804-786-6508.

Please return this survey by May 1, 2013:

via email to susan.williams@dhcd.virginia.gov

OR

via FAX to 804-371-7090

OR

via mail directed to

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Attn: Susan Williams**